

Construction Services, Information Technology, Distance Learning and Instructional Technology, University Contracts, Enterprise Risk Management, Campus Fire Marshal, and University Police Department.

Managing \$100 million in new campus construction to include: \$60 million music building, \$17 million administrative services building, \$7 million intramural sports and athletics complex, and new campus infrastructure (ESCO \$10 million utility savings project) and parking.

Prepare all financial pro formas for capital funding and bonding for capital improvements and construction, \$250 million. (2007 to present)

TAMUK Foundation Board, ex-officio member and donor relations, \$100 million capital campaign

Serve as the chair for the University Emergency Management Team and coordinate and supervise all campus-wide training and crisis responses. Experienced with incidents such as campus lock down, weather emergencies (hurricane, blizzard, tornado, flood), infectious diseases, fire, bomb threats, security breach, export controls, Title IX, etc. (2007 to present)

Serve as the final appeal for all student conduct hearings and facilitate the University Judicial Appeals Board hearings.

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Client: Access Management

Worked with president of the company to prepare and evaluate project on research integrity.

Client: New Mexico Institute of Mining and Technology

Prepared and conducted student outcomes assessment workshops for strategic planning process

Client: University of New Mexico

Prepared and conducted outcomes assessment workshops for strategic planning process

Client: University of North Dakota

Professional development workshop for female administrators

Saint Louis University

(2001-2005)

Located in the heart of midtown Saint Louis, Missouri, SLU is a private, Catholic, Jesuit, 4-year university educating approximately 13,000 students.

Director of Operations and Judicial Affairs (Dean of Students)

Supervised and negotiated all contracts with vendor partnerships such as C Food Service, Barnes and Noble Bookstores, and Coca-Cola.

Adjudicated all student misconduct through expulsion for a campus of 11,000 students.

Worked on renovations and building projects worth \$26 million, including a major renovation of the student union building and a university residence hall.

Conducted all division-wide assessment and wrote accreditation reports.

Wrote grants with academic affairs and department of public safety in areas to reduce violence and prevent underage drinking.

Administered a budget of \$10 million.

Selected, trained, and supervised all university judicial boards.

Created and implemented marketing projects for my department.

Greenville College

(2001)

Located in Greenville, Illinois, Greenville College is a small, private, religiously-affiliated college.

Business Manager and Facility Coordinator

Professional Organizations, Service, and Honors:

American Council on Education

Association of College Personnel Administrators (ACPA)

Association of Student Conduct Administration (formerly ASJA)

Member, Research Committee (2003)

Member, Publications Committee (2004)

Association for the Study of Higher Education

Delta Sigma Pi, National Honorary Business Fraternity, Sigma Nu Chapter

Honorary Member (2018 to present)

Educause

Member, Corpus Christi Chapter (2014-present)

Golden Key International

Honorary Member (2014-present)

Hotel Tax Advisory Board

Board member, City of Kingsville (2016)

Vice Chair (2017)

International Association of College Law Enforcement Administrators (IACLEA)

Kappa Kappa Psi National Honorary Band Fraternity, Epsilon Delta Chapter

Honorary Member (2011 to present)

Kingsville Chamber of Commerce

Director, Board of Directors (2007-2016)

Vice President (2016)

President (2017 to present)

Chair, Region III Summer Symposium (2011)
Corporate Sponsors Liaison, Region III (2007-present)
Board Member, Center for Women (2004-present)
National Chair, Women in Student Affairs Knowledge Community (2004-2006)
Chair, Publications and Promotions Committee, Region IV West Conference (2005)
Co-chair, Local Arrangements Committee for 87.1 Tm0 g0 G[Na]0 G0

PRESENTATIONS:

Texas Higher Education Coordinating Board, Emergency Aid Network Statewide Convening, September

in Beginning an Emergency Grant or Loan

-presented with Monique Lee Whitley.

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National Association of Student Personnel Administrators, Regional Conference, June 2012.

National Association of Student Personnel Administrators, National Conference, Mar

Association for Student Judicial Affairs, Circuit 8 Conference, Octob

National Association of Student Personnel Administrators, National Conference, March 2004.

Association for Student Judicial Affairs, Circuit 8 Conference, Octo

National Association of Student Personnel Administrators, National Conference, March 2003.